POSITION TITLE: Jr. Field Engineer Intern

JOB LOCATION: Vancouver, WA

POSITION DESCRIPTION:
Coordinates and assists with planning, organization, control, integration, and completion of project within area of assigned responsibility by performing the following duties. Position is based on Vancouver, WA with regular regional travel.

Duties and Responsibilities:

- Coordinate field staffing of assigned projects with Vice President of Operations. Increase and decrease staffing to meet project needs while optimizing profitability and assisting the Vice President of Operations in personnel re-assignment.
- Identify and train foreman and key site individuals on the project deliverables.
- Prepare and submit time records to the office in accordance with Phoenix procedures and schedules.
- Select tools and major equipment required to best execute the work. Ensure they are properly identified as Phoenix property, that they are properly used and maintained.
- Support rigging and erection plans for major lifts and endeavor to make the most cost effective use of all lifting equipment.
- Thoroughly understand the scope of work, specifications, and drawings on assigned projects.
- Evaluate and approves design changes, specifications, and drawing releases.
- Prepare a labor plan and weekly project work plan.
- Identify out of scope work and follow Phoenix procedures to record, obtain approval, and execute the extra work.
- Endeavor to execute the work in a more efficient and profitable manner than contemplated in the estimate.
- Plan site layout for efficient execution of the work including support facilities, storage areas, and work access ways.
- Plan ahead for sufficient material and equipment resources for efficient and economical installation.
- Prepare and submit project reports and maintain files in accordance with Phoenix procedures.
- Implement quality control practices in accordance with the project quality control plan.
- Maintain a daily diary or log of work activities, meetings, and significant conversations or verbal directions.
- Maintain close contact and good working relationship with customer representatives.
- Complete including punch lists and rectify and project deficiencies.

MINIMUM QUALIFICATION:
In order to be qualified, you must meet the following requirements:

- Bachelor’s degree in engineering related major and 1–2 years’ experience in construction field work or construction trade training and 2+ years’ experience in construction field work.
- Hold valid first aid and supervisor training certificates.
- Conduct daily toolbox meetings with crews and subcontractors.
- Review and approve Safe Work Plans for assigned projects.
• Enforce strict discipline on the jobsite with respect to safety and workplace practices as defined in Phoenix policies and project requirements.
• Conduct and record regular safety inspections on assigned projects.
• Set a personal example of safe behavior.
• Demonstrated knowledge of methods of construction practices and project execution.
• Training and practical knowledge of construction trades.
• Must be able to perform each essential duty and responsibility satisfactorily.
• Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
• Must have excellent communication skills and related team-building skills required to instruct, motivate, and manage field employees and to communicate effectively with customers.
• Must work collaboratively in a team environment with a spirit of cooperation.
• Respectfully takes direction and adheres to feedback from Phoenix management.
• Maintains punctual, regular and predictable attendance in accordance with project and company work hours.
• Must be able to travel and complete extended assignments in the field away from home office.

WAGE AND BENEFITS: $17.00 per hour, No Benefits

HOURS PER WEEK: 40-50

DESIRED MAJORS: Civil Engineering

HOW TO APPLY: Email resume to cmills@phxind.com