JT4 2019 Summer Intern Program Information Sheet

Opportunities for Summer 2019
- Electrical engineering tasking in a variety of applications (mostly radar associated)
- Real-Time Programming (e.g., C, VxWorks, etc.)
- Mathematical algorithm development (i.e., MatLab)
- Object-oriented development programming (in C++, C# and/or Java)
- Programmer for JT4 IT

Qualifications
- Junior or senior class standing (required)
- U.S. citizenship (U.S. only; no dual citizenship)
- Able to obtain and maintain a Top Secret/Single Scope Background Investigation clearance (required)
- A declared major course of study in at least one of the following:
  - Electrical engineering
  - Computer engineering
  - Computer science
  - Mathematics
- GPA and completed academic courses (e.g., engineering, computer science, math, etc.) will be considered
- Other skills and experience:
  - Strong computer skills (e.g., MS Office applications, other COTS packages, etc.)
  - Any technical job/hobby experience
- For electrical engineering positions, coursework in electromagnetics and antenna theory is highly desirable.

Essential Duties and Responsibilities
Although actual job descriptions will not be available until the interview process, each intern will be directly supervised by a JT4 mentor who participates hands-on in many projects. Since many of our projects are classified, U.S. citizenship is required and initial duties will be restricted to unclassified levels until a security clearance can be obtained. Job assignments may vary as requirements dictate.

Compensation and Duration
Salary will be based on experience and academic performance in related coursework. Most positions start at $21/hour. Interns are expected to commit to a 40-hour workweek for up to 14 weeks of the program. Candidates may work with the program's facilitator and the assigned mentor to adjust work schedules and duration

How to apply

1. Beginning January 28, 2019, access the https://www.jt4llc.com/careers.html site for the program information. You may submit your application package, which should include the following:
   - Summer Intern Information Form
     o Please save the file with your last name and first name in the filename (e.g., Doe John Intern Form.doc)
   - A brief resume listing your career objectives and any work experiences
     o Please save the file with your last name and first name in the filename (e.g., Doe John Resume.doc)
   - Electronic versions of your transcripts from all colleges you attended (as a PDF)*
     o Please save the file with your last name, first name, and college name in the filename (e.g., Doe John UNLV Transcript.doc)
2. Once you've assembled your application, return to our Careers pages and search available positions for requisition number #7104
3. Follow the link to 2019 JT4 Summer Engineering Internships
4. Click the "Apply/Create Profile" button to create a new user account
   - You may create a new account or, if you'd applied before, update your existing account
   - When creating a profile, attach the Summer Intern Information Sheet, your resume and your transcripts. You may attach your transcripts later if necessary
   - Select "Confirm," and check your profile input
   - If the information is correct, select "Submit."

Once your application is complete, you are eligible for consideration. You may return and provide updates as necessary.

Application Reviews

JT4 will review applications after the deadline of submissions (but no later than March 29th, 2019). We will contact candidates selected for interviews.

Interviews

Members of JT4's senior management team will choose the best prospective candidates, who will then be notified of a scheduled telephone interview or face-to-face interview at JT4 Corporate Headquarters in Las Vegas. For telephone interviews candidates will be scheduled for a phone interview by mentors, as well our JT4 security for pre-screening evaluation.

Please bring the following with you to your interview:
- Official college transcripts through the Fall 2018 Semester (if not previously provided)
- Your degree/course plan (courses and scheduling of courses) for future semesters (preferably developed in conjunction with your academic advisor)

Hire Notification and Start Date

Following the interviews (face-to-face or telephone), JT4 will select the candidates for making offers. Following the acceptance of the offers, those selected will complete a more comprehensive application, as well as security clearance screening paperwork. Please note that any information received in the security check process will be held in strict confidence. Selected students and alternates will receive notification by April 7, 2019 and be given a week to confirm their acceptance of the offer. Work will commence on or about May 13, 2019 and may work up to 14 weeks. Start and end dates may be adjusted to meet the academic schedules of selected candidates.

Drug Screening

JT4 is a drug-free company. Following acceptance of the offer, the future employee will be asked to take a controlled drug screening exam at a local laboratory. All JT4 employees are subject to random drug screenings during periods of employment.

Work Opportunities

In the program's most recent five-year history, we have offered permanent positions to the majority of interns who completed their undergraduate degrees after the time of their internship. However, working as a JT4 intern is not a guarantee of continued employment. However, if you perform well and a position exists, you may be encouraged to apply.

Important Dates
- JT4 Intern selection process opens: January 28, 2019
- Application package submission deadline: March 29, 2019
- Interview notification: Week of April 1, 2019
- Interviews: week of April 8th 2019
- Intern offer letter sent: Week of April 15th, 2019
- Candidate response deadline: April 22nd, 2019
- Work starts: May 13, 2019 (flexible)
- Work ends: August 23, 2019 (flexible)

Contact Us

Please contact Tony Tillmann (Anthony.tillmann@aecom.com) with questions or concerns.