

# Truckee Donner Public Utility District

[www.tdpud.org](http://www.tdpud.org)

**POSITION TITLE:** Engineering Intern

**POSITION LOCATION:** Truckee, CA

**POSITION DESCRIPTION:**

Truckee Donner Public Utility District is a customer-owned electric and water utility located in the beautiful Sierra Nevada Mountains. The District is seeking a candidate that has knowledge of, and looking to gain experience in, the following technologies and skills: ArcGIS Mapping Software, Autodesk CAD Software, GPS data collection, Electric distribution construction standards/specifications, and easement permitting. This position will be divided between gathering data in the field and preparing maps and drawings in GIS and CAD applications in the office. This is a temporary position working in the late spring and summer months, depending on candidate availability.

**QUALIFICATIONS:**

- Enrolled in and completion of at least two years in a Bachelor's degree in Engineering from an accredited college or university or possession of an Engineer-in-Training certification
- Knowledge and experience of AutoCAD and PC applications (desirable)
- Knowledge of Microsoft Office computer programs (Excel, Word, Outlook, etc.)
- Ability to communicate effectively both orally and in writing
- Possession of a valid Class C license with acceptable driving history
- Walking outdoors on uneven terrain for long periods of the day documenting information
- Sitting for long periods of time in front of a computer inputting information collected

**HOW TO APPLY:**

Interested applicants should send in their resume, cover letter, and District application to Kim Harris at [kimharris@tdpud.org](mailto:kimharris@tdpud.org). District application is available [online](#).