Haws
https://www.hawsco.com

POSITION TITLE: Engineering Intern

POSITION LOCATION: Sparks, NV

POSITION DESCRIPTION:
Haws is seeking an Engineering Intern to join the team. The Engineering Intern will assist Applications and Project Engineering staff with proposal development and order management by researching, planning, and designing mechanical and electromechanical products and systems. Other job duties include, but are not limited to:

- Supporting all technical aspects of the presales process, including analysis of customer requirements, development of formal quotation development, preliminary proposal drawings, and component research for quotation purposes
- Creating, revising, or updating engineering documents (i.e. mechanical and electrical drawings, fabrication, installation, shop and proposal drawings, operation and maintenance manual, etc.) using SolidWorks
- Understanding and following established technical specifications to prepare drawings derived from design layouts and sketches
- Gathering project related information from various sources (i.e. Internet, engineering reference books, supplier specifications, etc.)
- Completing small research and development projects
- Generating project reports (Word) and providing supporting data on spreadsheets (Excel)
- Working on ECN (Engineering Change Notice) packages (i.e. updating mechanical and electrical drawings based on red lines, printing out Bills of Materials, etc.)
- All other duties as assigned

QUALIFICATIONS:

- Working towards a degree in Mechanical Engineering with a minimum of one year of college in Mechanical Engineering degree program or equivalent of education and experience
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations
- Ability to write reports and general business correspondence
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form
- Ability to perform each job duty satisfactorily
- Remain in a stationary position frequently daily
- Must be able to interface and communicate with coworkers in a clear and professional manner
- Operate a computer for up to eight hours on a daily basis
- Must be able to work effectively in a partially self-directed environment with a strong technical aptitude and passion for problem solving
• Regularly using hands to finder, handle, or feel objects, tools, and controls to perform essential functions and job duties
• Regularly grasp and retrieve objects and items needed to perform the job
• Regularly carry, move, and transport objects or boxes up to fifteen pounds and occasionally carry, move, and transport objects or boxes up to twenty-five pounds
• Having specific vision abilities that include close vision, distance vision, depth perception, peripheral vision, and ability to adjust focus to perform essential functions and job duties

HOW TO APPLY:
Interested applicants either send their resume to Theresa Auld at TheresaA@hawsco.com or apply online.