

# KLJ

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**POSITION TITLE:** Civil Engineer I

**POSITION LOCATION:** Minot, ND

**ESSENTIAL FUNCTIONS:**

- Construction observation
- Assist with design, plans, specifications, reports and contracts
- Use design software to prepare design documents
- Read and interpret construction plans
- Ensure compliance with KLJ quality standards
- Utilize effective written and oral communication

**RESPONSIBILITIES:**

- May assist with client management, contractors and public involvement
- Show increased design competency
- Become familiar with the details of putting together a set of plans

**DESIRED MAJORS:** Civil Engineering

**REQUIRED QUALIFICATIONS:**

- A four year degree in engineering or related field is required
- Experience level is 0 or more years
- Must have a valid driver's license and be able to operate motorized vehicles

**PREFERENCES:**

- Completion of the fundamentals of engineering exam is preferred

**HOURS & TRAVEL:**

This position requires the individual work 40 or more hours per week. The percentage of time spent in the field and office will vary.

**PHYSICAL DEMANDS:**

The physical demands described represent those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities.

The employee is regularly required to:

- Sit, stand, walk, stoop, kneel, twist, crouch, and crawl
- Use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms
- Talk or hear and communicate clearly

The employee must:

- Be able to walk on uneven terrain up to three miles per day
- Frequently lift and move up to 25 pounds and occasionally lift and move up to 75 pounds

**HOW TO APPLY:**

Apply online at: <http://www.intranet.kljeng.com/jobs.asp?Page=jobsPopup&jobnumber=14-0305>